

Lesson Planning Suggestions for Speaking/Listening Beginning

Consider these general suggestions and reminders for lesson planning as well as the following pages specific to speaking/listening, reading and writing.

Who's Got GAME? CP p.49	Rules of Thumb/Keys
Goal Activity Materials Evaluation	80/20 Rule: Aim for 80% comfort/20% stretch during lesson. 100% Rule: Design homework for 100% learner success. Encourage Self Determination. CP pp.10-11 Focus pronunciation work on comprehensibility. CP p.21

Monitor Progress CP p.53	
Constantly assess learner and use evaluation to inform lesson planning. RR p.3 Keep logs of books read, words learned, writing samples.	
Keep In Touch	Have Fun
Call/e-mail staff. Contact mentor.	Keep talking about learner's priorities and what is working best.

Tips on Being an Effective Cultural Guide TA pp.28-29
Recognize who you are as a cultural guide. Learn about the learner's culture as you teach about your own. Examine similarities as well as differences between the cultures. Explore cultural meanings found in words, phrases and gestures. Encourage learners to practice guessing what is or is not appropriate. Be prepared for expressions that are not meant to be taken literally. Explore learner's perceptions and conclusions. Avoid being judgmental toward yourself or the learner. Realize that forming a new identity in a new culture is a matter of personal choice. Be aware that learners often experience major adjustment problems.

Resources
Refer often to training materials: <i>Teaching Adults: An ESL Resource Book</i> and Training Binder (note references throughout this document). Spend time browsing CLRC resources. Contents listing in CLRC (red notebook) and online at: http://www.wildernessbooks.org/WL/RCMG.htm Find links to online resources at: http://www.pinterest.com/washtenawlit/speaking-and-listening-resources/ See specific resources suggestions by topic area below.

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Speaking/Listening Suggestions

Strategies to Use
TPR/TPR (Body Movement) <i>TA pp.43-45</i> Vocabulary Drill: Objects <i>TA pp.46-47</i> Dialogues—Basic Steps <i>TA pp.59-61</i> Conversation Questions About Pictures <i>CP p.36</i> Minimal Pairs <i>TA pp.86-88</i>

CLRC Resources	
Locations	Suggestions
Long Wall Shelf 5 Right— Conversation/Pronunciation	Survival English: English Through Conversations (2) English as A Second Language Phase One: Let's Converse Talk A Lot: Communication Activities for Speaking Fluency
Long Wall Shelf 4 Center—Grammar	Atlas 2: Learning-Centered Communication
Long Wall Shelf 5 Center/Right— Daily Living Series/Daily Living	Living in America Teacher Resource Guide (6)
Reference Bookcase Shelf 2—Tutor Materials	Keep Talking: Communicative Fluency Activities for Language Teaching
Activities Bookcase Shelf 2/ Activities Cabinet Shelf 3 Right — Daily Living Skills Activities Cabinet Shelves 2, 3, 4 Left— Picture Files	Conversation Activities Picture Files

OnLine Resources
Easy conversations with audio. http://eslfast.com/easydialogs/index.html
Interesting Things for ESL Students. Select topics from menu (easy things for beginners). http://manythings.org

Common Core Standards Resources
CLRC Reference Bookcase Shelf 1: Speaking Strategies/Activities and Listening Strategies/Activities http://www.wildernessbooks.org/WL/CCS/Speaking%20Activities_Level%201.doc http://www.wildernessbooks.org/WL/CCS/Listening%20Activities_Level%201.doc

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Reading Suggestions

Strategies to Use
Sight Words <i>TA pp.100-101</i> Word Patterns <i>TA pp.102-104</i> Context: Just Say "Blank" Reading Aloud to Learners <i>TA pp.106-107</i> Duet Reading <i>TA pp.107-108</i> Echo Reading <i>TA p.109</i>

CLRC Resources	
Locations	Suggestions
Long Wall Shelf 3 Center/Right— Workbook Series Long Wall Shelf 2 Center—Reading	Laubach Way to Reading/Way to English (4) In the Know: The Informational Reading Series (4) That's Life (4); Life Goes On (4)
Long Wall Shelf 5 Right--Daily Living	(Longman) ESL Literacy
Long Wall Shelves 2, 3, 4 Left— Reading Materials	Shared Umbrella Series (4)
Long Wall Shelf 4 Right—Vocabulary	Words (4)
Activities Bookcase Shelf 1— Grammar/Vocabulary	Picture Decks

OnLine Resources
ESL Literacy for Beginners. Listening/exercises. Learners can use online. Select topics from menu. http://home.earthlink.net/~brekkmail/id57.html
Tutor resources/worksheets. http://englishclub.com/esl-worksheets/vocabulary/index.htm
Theme-based readers; pictures; large print; minimal text. http://esl-literacy.com/readers
Short, easy reading passages with online audio and exercises. http://eslfast.com/supereasy/index.htm http://eslfast.com/easyread/index.html

Common Core Standards Resources
CLRC Reference Bookcase Shelf 1: Reading Strategies/Activities http://www.wildernessbooks.org/WL/CCS/Reading%20Activities_Level%201.doc

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Key:TA=Teaching Adults: An ESL Resource Book; CP=Coursepack-Training Binder; RR=Reproducible Resources-Training Binder
 NOTE: (#) indicates number of levels/items in series. Choose those appropriate for learner.

Writing Suggestions

Strategies to Use
Letter Formation: Five Steps to Printing <i>TA pp.113-117</i> Phonics: Teaching Consonant Sounds <i>TA pp.101-102</i> Word Patterns <i>TA pp.102-104</i> Guided Writing: Sentence Completion with Pictures <i>TA p.118</i> Written Conversation <i>CP p.42</i>

CLRC Resources	
Locations	Suggestions
Long Wall Shelf 2 Right—Writing	Quick Write Handbook for Everyday Writers(3) Writing It Down: Writing Skills for Everyday Life Idea Exchange: Writing What You Mean (2)

OnLine Resources
Printable English Worksheets. Select topics from menu (e.g., writing practice). http://www.englishforeveryone.org
Online dictation activities. http://englishclub.com/listening/dictations-short.htm

Common Core Standards Resources
CLRC Reference Bookcase Shelf 1: Writing Strategies/Activities http://www.wildernessbooks.org/WL/CCS/Writing%20Activities_Level%201.doc

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