

SPEAKING LEVEL 1

Adult learners will begin to express themselves using standard spoken English.

Benchmarks On exit of this level, learner is able to:	Applications Examples of how/where learners will use this skill:	I do it well enough	I want to work on it	I don't need to work on this now
Express basic information or needs with simple words, phrases or sentences.	<ul style="list-style-type: none"> • State personal information clearly. • Express simple statements or questions, such as: "I want...", "I need...", "Where do I find...", "Where is ..." • Answer a simple information question. 			
Clarify or request clarification.	<ul style="list-style-type: none"> • Request more information to clarify simple directions. • Ask: "How do I say . . .?" "What does... mean?" "Did you say...?" • Repeat a message. • Repeat words/phrases for clarification. 			
Ask informational questions.	<ul style="list-style-type: none"> • Answer questions such as: "Why did you choose that topic?" "What did you learn?" "How do I register to vote?" "Where do I pay this ticket?" 			
Answer simple questions with appropriate responses.	<ul style="list-style-type: none"> • Give short answers to yes/no questions, such as: "Have you registered to vote?" "Do you have a driver's license?" "Do you take the bus?" • Answer informational questions, such as: "What school do your children go to?" "Where is the bus stop?" "What is your favorite TV show?" "Where do you work?" • Answer questions from a doctor/nurse. 			
Communicate with correct word choices.	<ul style="list-style-type: none"> • Make a statement from a question. • Make a question from a statement. • Use correct verb tense. • Use correct pronouns. • Use correct subject-verb agreement. 			
Use appropriate telephone protocol.	<ul style="list-style-type: none"> • Identify self. • Make an appointment. • Cancel an appointment. • Call work regarding an absence. • Request a quote for car repairs. 			
Engage in a focused conversation.	<ul style="list-style-type: none"> • Maintain eye contact while listening. • Respond appropriately • Discuss without arguing. • Take turns speaking. • Remain focused on subject matter. • Maintain interchanges to build on prior responses. 			
Communicate in a sequential manner.	<ul style="list-style-type: none"> • Identify self. • Make an appointment. • Cancel an appointment. • Call work regarding an absence. • Request a quote for car repairs. 			

Name: _____

Date: _____