

# Jail Tutor

## Summary

Tutors work with incarcerated learners in the Washtenaw County Jail, taking additional care to establish the relationship and determine the learner's goals.

## Responsibilities

- Follow Washtenaw Literacy guidelines
- Obtain clearance to enter the Washtenaw County Jail
- Follow all Washtenaw County Jail rules and regulations
- Arrive at the Jail 30 minutes prior to program start time
- Partner with an adult learner for a two hour session once a week
- Plan sessions based on the learner's interests
- Complete a semester update at the end of the semester
- Communicate with staff about any support needed

## Successful Traits

- Comfortable tutoring in an enclosed and highly regulated setting
- Empathetic and supportive for learners with trauma
- Flexible with last-minute learner absences and program cancellations
- Non-judgmental of the learner and their situation
- Committed to and able to encourage an asset-focused mindset

## Training

- Required modules ([click here](#) for descriptions and dates):
  - Foundations of Adult Literacy
  - Scaffolded Session Planning
  - Anti-racism, privilege, and power
  - Traum-Informed Instruction
  - Plus 3 electives of your choice
  - Washtenaw Literacy Jail Orientation
- Attend a Washtenaw County Jail volunteer orientation
- Recommended: Optional professional development workshops offered throughout the year

## Benefits to the Volunteer

Education is an important part of preventing recidivism. By participating in this program and partnering with a learner, you have the opportunity to make a notable difference in someone's life and in the community.

To learn more, visit [www.washtenawliteracy.org](http://www.washtenawliteracy.org) or email Kim at [kim@washtenawliteracy.org](mailto:kim@washtenawliteracy.org)

## At a Glance

- Duration: Minimum of 1 semester (4 months)
- Time commitment: Approximately two and a half hours per week
- Age: Must be 18 or older
- Supervision: Program Coordinator

Tutor Handbook, [click here](#).

## Tutor Objective

To partner with an adult learner or learners to pursue their personal goals by improving their ability to understand, speak, read, and write basic English and do math through customized, research-based tutoring.

## Our Values

We work to advance equity in our community. As tutors, we commit to self-reflection and growth in our own cultural beliefs, values, and biases. We work to integrate diversity, equity, and inclusion in our tutoring.

